



**The Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114**

Salesman/Transportation Renewal Procedures

Applications are enclosed to renew your Salesman and Transportation permits for the 2005 calendar year. **(PLEASE TYPE OR PRINT CLEARLY)**

All renewal applications and permit fees **should be submitted by November 30th** of the calendar year.

OUR WEBSITE ADDRESS: www.mass.gov/abcc

Information on the applications should be typed or printed clearly. If we cannot read the Vehicle Identification numbers on the Transportation application (s), the application will be returned.

PAYMENT AND MAILING PROCEDURES

All applicants must complete the enclosed monetary transmittal form. Attach your payment and application to the transmittal form and mail to:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
POST OFFICE BOX 3396
BOSTON, MA 02241-3396

SALESMAN/TRANSPORTATION APPLICATION

At the top right of each Salesman's permit application is SP -..... . Each salesman renewing his/her permit must put the SP NUMBER assigned last year (this number is on their 2004 permit).

The Salesman must complete and sign the front of the application.
The certificate of employment portion of the application must be completed and signed by an officer of the corporation.

NOTE: Proof of Massachusetts residency is not required to be submitted with the salesman's renewal application as a copy should already be on file with this Commission. It is only required for NEW salesmen.

NEW SALESMEN MUST SUBMIT AN AFFIDAVIT OF MASSACHUSETTS RESIDENCY AND SUBMIT WITH PROOF

TRANSPORT/DELIVER APPLICATION

Please type or print information clearly, especially the Vehicle Identification Numbers.

Enclosed are Transport/Deliver applications for your truck fleet. If you wish to license a number of vehicles, you need only complete one transportation application, state on the application the number of vehicles to be licensed and attach a list of the Vehicle Identification Numbers. An officer of the corporation must sign the application.

At the top right of each Transportation application are the letters TD....., please put the TD number assigned last year (located on last year's permit) on this year's renewal application. This number will remain the same. To expedite the renewal process, please include it in the renewal application.

NOTE: If a vehicle is leased or rented, a copy of the leasing or rental agreement must accompany the transportation application unless a copy is already on file with this Commission. (THIS IS ALSO REQUIRED FOR LEASED OR RENTED VEHICLES OF SALESMEN.)

FEES:

SALESMAN PERMIT FEE: \$200.00.

SALESMAN/TRANSPORTATION PERMIT FEE:

\$200.00 FOR THE SALESMAN PERMIT, PLUS
\$150.00 FOR THE TRANSPORTATION
\$350.00 TOTAL

TRANSPORT AND DELIVER PERMIT FEE:

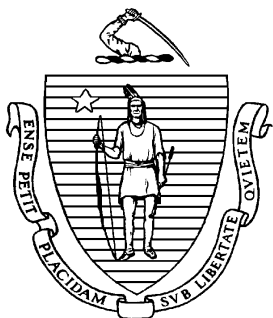
\$150.00 (FOR EACH VEHICLE TO BE LICENSED).

ATTESTATION CERTIFYING THE FILING AND PAYMENT OF STATE TAXES

SALESMAN/TRANSPORT APPLICATION - The attestation is located on the back of the Salesman/Transportation application. The attestation is to be completed and signed by the individual salesman with his or her Social Security Number.

TRANSPORT AND DELIVER APPLICATION - The attestation is located on the back of the Transport and Deliver application. You need only complete ONE attestation to cover all vehicles you wish licensed.

An Officer of the Corporation must sign the attestation and state the Federal Identification Number of the Corporation.



**The Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114**

Application for a Salesman's Permit to solicit orders for alcoholic beverages
under provisions of Section 19a, Chapter 138 of the general laws, as amended

2005

SP _____

The undersigned hereby applies for a Salesman's Permit to solicit orders for alcoholic beverages on
behalf of:

.....**LICENSE NO:**
(Name of licensee by whom applicant is employed)

Address of Employer's Place of
Business:.....

Have you been convicted of a felony within the past five years? Have you been convicted of
a misdemeanor under the Laws of the United States or of the Commonwealth of
Massachusetts relating to the sale of alcoholic beverages within the past three years?

.....
.....
(If your answer to either or both of the above questions is in the affirmative, give full and
detailed information as to when, where and with what result)

**THE ABOVE STATEMENTS ARE MADE UNDER THE PENALTIES OF
PERJURY.**

Permit Fee \$200.00 Signature of Applicant

Enclosed find (PRINT NAME).....
Check

Home Address

.....
MASSACHUSETTS ZIP CODE

.....
(TELEPHONE NUMBER)

CERTIFICATE OF EMPLOYMENT

The undersigned, being the holder of aLicense No.
for the sale of beveragesbeverages
hereby certifies that
(PRINT OR TYPE NAME)

is employed as a salesman, and it is agreed that immediate notice will be sent to the Alcoholic Beverages Control Commission if at any time he ceases to be so employed.

.....
Signature-Title

* SATISFACTORY EVIDENCE THAT THE APPLICANT IS A CITIZEN OF THE
COMMONWEALTH OF MASSACHUSETTS MUST BE SUBMITTED WITH THIS
APPLICATION. (1. Voter's Certificate and Affidavit – OR- * 2. Birth Certificate and
Affidavit – OR- 3. Naturalization Papers and Affidavit)

Pursuant to M.G.L. Chap. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Social Security Number

Signature of Individual

Date

**APPLICATION FOR A LICENSEE'S PERMIT TO TRANSPORT
AND DELIVER CERTAIN ALCOHOLIC BEVERAGES**
Under Section 22 of Chapter 138 of the General Laws, as Amended

Permit Fee \$150.00

Make and type of vehicle
(State where vehicle is registered)

Motor vehicle identification number

Usually garaged or kept at

Name and address of the registrant.....

NOTE: Section 22 referred to above provides in part as follows "Licenses for the sale of alcoholic beverages or alcohol, as the case may be, may transport and deliver anywhere in the Commonwealth alcoholic beverages or alcohol lawfully bought or sold by them in vehicles owned or leased by them or their employees, if each vehicle used for transportation and delivery is covered by a permit issued by the commission, provided that vehicles owned or leased by holders of permits under Section 19A (Salesman) shall be used only for the transportation of samples".

(If the vehicle is leased by the applicant or his employee this application shall be accompanied by a copy of written authorization for its use to transport and delivery alcoholic beverages unless this information has been furnished to the Commission in connection with a previous application).

AFFIDAVIT

LICENSEE NAME:

LICENSE NO.:

ALL NEW APPLICANTS MUST SUBMIT THIS AFFIDAVIT

DATE _____

I, _____ was born _____

Input date of birth

in _____

city or town

state

My legal residence is now:

street and number

**MUST BE FROM
MASSACHUSETTS**

city or town

Signed _____

Above statement MUST be accompanied by:

(1) Birth Certificate, or

(2) Voter's Registration, or

(3) Naturalization Papers

THE ABOVE STATEMENT ARE MADE UNDER PENALTY OF PERJURY

MONETARY TRANSMITTAL	FORM 3
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THIS TRANSMITTAL MUST ACCOMPANY YOUR APPLICATION IN ORDER TO ASSURE PROPER CREDIT.

PLEASE DO NOT SEND CASH.

PLEASE MAKE YOUR CHECKS PAYABLE TO COMMONWEALTH OF MASSACHUSETTS, ABCC.

MAIL THIS TRANSMITTAL ALONG WITH YOUR CHECK AND COMPLETED APPLICATION TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
POST OFFICE BOX 3396
BOSTON, MA 02241-3396

APPLICANT MUST COMPLETE THE FOLLOWING:

NAME:		
ADDRESS:		
CITY/TOWN:	STATE:	ZIP CODE:
COUNTRY:	DATE:	

License Name	rev. code	# Of Permits, Licenses, certificates requested	Fee amount	total
COMMERCIAL ALCOHOL	3008	_____	\$ 500.00	_____
MANUFACTURERS, ALCOHOLIC BEV.	3005	_____	\$ 9000.00	_____
FARMER WINERY	3005	_____	\$22.00 - \$110.00	_____
FARMER BREWERY	3005	_____	\$22.00 - \$110.00	_____
PUB BREWERS	3005	_____	\$ 1000.00	_____
MANUFACTURERS, WINE & MALT	3005	_____	\$ 4500.00	_____
WHOLESALE ALL AB	3006	_____	\$ 10000.00	_____
WHOLESALE WM	3006	_____	\$ 5000.00	_____
WHOLESALE SAC	3006	_____	\$ 3000.00	_____
SALESMAN	3011	_____	\$ 200.00	_____
TRANSP. FOR SALESMAN	3097	_____	\$ 150.00	_____
STORAGE	3095	_____	\$ 2000.00	_____
TRANSPORTATION & DELIVERY	3097	_____	\$ 150.00	_____
CERTIFICATE OF COMPLIANCE				
2.17 REGISTRATION	3095	_____	\$ 1000.00	_____
CHECK TOTAL			\$	_____